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|  | <p style="text-align: center;"><b>TANZANIA CIVIL AVIATION AUTHORITY</b><br/><b>SAFETY REGULATION</b></p>   | <p style="text-align: right;"><b>Revision: 0</b></p> |
| <p><b>Document No.</b><br/><b>TCAA/FRM/SR/AGA-07</b></p>                          | <p style="text-align: center;"><b>APPLICATION FOR AN INITIAL OR RENEWAL OF AN AERODROME LICENCE/CERTIFICATE/REGISTRATION APPROVAL/PERMIT OF CONSTRUCTION</b></p> | <p style="text-align: right;"><b>Page 1 of 4</b></p> |

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| <p><b>1. PARTICULARS OF APPLICANT</b></p>  |
| <p>a) Name/Title</p>   |
| <p>b) Permanent Address</p>  |
| <p>c) Telephone</p>  |
| <p>d) Fax</p>  |
| <p>e) Email</p>  |
| <p>f) Physical address</p>   |
| <p>g) Residential Address</p>  |
| <p>h) Occupation</p>   |
| <p><b>2. PARTICULARS OF AERODROME:</b></p>   |
| <p>a) Proposed/name of the aerodrome and certificate no if renewal</p>   |
| <p>b) Village</p>  |
| <p>c) Ward</p>   |
| <p>d) District</p>   |
| <p>e) Region</p>   |
| <p>f) Position of aerodrome with reference to the nearest town</p>   |
| <p><b>3. DETAILS OF CERTIFICATE</b></p>  |
| <p>a) Period for which certificate is required, if less than 12 months:</p>  |
| <p>b) Category of certificate required :ordinary /public</p>   |
| <p>c) Type and maximum total mass authorized of the heaviest aircraft engaged on flights for the purpose of the commercial transport of passengers and for instructions in flying expected to use the aerodrome:</p>   |
| <p>d) Expected average number movements per calendar month of aircraft shown at (c) during the three busiest calendar months of the year (one movement is one take-off or one landing)</p>   |
| <p>e) Is the aerodrome to be used for night flying?</p>  |
| <p>f) Are you the owner of the aerodrome site? if yes attach copies of title deed.<br/>If NOT please state ,with supporting documentary evidence</p>   |
| <p>i. Details of any rights you hold over the site</p>   |
| <p>ii. The period for which you hold these rights</p>  |
| <p>iii. The name and address of the owner or tenant whose permission has been obtained for the site to be used as an aerodrome</p>   |
| <p>(g) (i) Does any public or private right of way exist on or near the proposed aerodrome?</p>  |
| <p>(ii) If so would the use of the site as an aerodrome interfere with such rights?</p>  |
| <p>(ii) If there is a risk of interference with private rights, please give details of any agreement made with the holder of the rights for the use of the site as an aerodrome</p>  |
| <p>(h) (i) Before submitting this application ,the authorities ,as indicated below ,should be consulted and ,if appropriate ,their approvals obtained .Please give details.<br/>District /Regional Land Planning Authority, Port and Harbour Authority (in case of water aerodrome),District and Regional Government of the area of aerodrome location and national Environment Management Council .(Attach Documentary evidence).</p> |

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|                               |                                |
|-------------------------------|--------------------------------|
| Name and address of Authority | Date and reference of approval |
|                               |                                |

Have any of the authorities mentioned above raised any objection to the proposed use of the site as an aerodrome? if the answer is YES please state the authority concerned

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**4. AERODROME DATA**

Aerodrome reference point in geographical coordinates to the nearest second:

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Aerodrome elevation to the nearest foot above mean sea level :

Aerodrome reference temperature:

Each runway:  
 Designators :  
 True bearing:  
 Length (meters):  
 Width (meters)  
 Slope  
 Surface  
 Bearing strength:

Strip (grass area surrounding the landing area):

Length(metres):  
 Width (metres):

Each taxiway:  
 Width (metres)  
 Surface

Apron  
 Surface  
 Number of parking position

Stopways (where provided)  
 Length (meters):  
 Ground profile:

Clearways (where provide):  
 Length (metres)  
 Ground profile:

Obstacles: significant obstacles on, in the vicinity and on the approaches of the aerodrome.  
 Location (distance in metres and bearing from the aerodrome reference point:

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| This is a controlled document | Issued January 2019 |
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| Top elevation (nearest to the next higher foot):  |
| Visual aids: ground marking of runways(Runway edge ,centerline threshold ,threshold designation, taxiway, apron etc )   |
| Rescue and fire fighting :the level of protection provided at the aerodrome for aircraft rescue and fire fighting purpose with type and amount of extinguishing agents,equipment and personnel: |
| <b>5. AERODROME FACILITIES</b>  |
| Windsock:   |
| Signal square   |
| Radio communication   |
| Terminal building   |
| Hangars/workshops   |
| Night flying facilities   |
| Radio navigation aids   |
| Fuel and oil for aircraft   |
| Medical facilities(first aid and location of nearest hospital)  |
| Personnel to record aircraft movements at the aerodrome and to undertake maintenance of the aerodrome   |
| Reporting methods to appropriate authority on emergencies or airport unserviceability   |
| Provision of Air Traffic Services   |
| <b>6. AIRSPACE ORGANIZATION</b>   |
| The nearest aerodrome in the vicinity:  |
| Name:   |
| Bearing:  |
| Distance (nautical miles)   |

**CERTIFICATE**

I hereby certify that the foregoing information is correct in every respect and no relevant information has been withheld.

Date ..... Signature with company seal.....

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## **INFORMATION**

This application for aerodrome certificate should be accompanied with the following

1. Wind distribution data at the aerodrome for the determination /approval of the runway orientation (obtainable from Tanzania meteorological agency);
2. An area map of scale 1:10,000 or 1:50,000 with the aerodrome runway plotted;
3. Surveyed information of the aerodrome undertaken by a competent surveying organization;
4. Before an aerodrome certificate is granted the Tanzania Civil Aviation Authority will require to be satisfied that the physical condition on the maneuvering area and in the environs of the aerodrome are acceptable ,that the scale of equipment provided is adequate ,and that the aerodrome is organized staffed and has maintenance and other arrangements sufficient to ensure the safe operation of the aerodrome an its facilities for the purposes for which the licence application has been made
5. Appropriate inspection and aerodrome certification fees including TCAA inspectors visiting fees to cover transport perdiem incidental and administrative expenses.