

	<p style="text-align: center;">TANZANIA CIVIL AVIATION AUTHORITY AIR NAVIGATION SERVICES INSPECTORATE</p>	<p style="text-align: right;">Revision: 2</p>
<p>Document No: TCAA/QSP/SR/AC/ANS-37</p>	<p>Title: CNS Personnel Adequacy</p>	<p style="text-align: right;">Page 1 of 2</p>

1.0 PURPOSE

This Advisory Circular (AC) is issued to provide information about the requirements determining standard procedures for CNS personnel adequacy.

2.0 REFERENCES

- a) Civil Aviation (Certification of Air Navigation Service Providers) Regulations.
- b) Civil Aviation (Radio Navigation) Regulations.
- c) Civil Aviation (Communication Procedures) Regulations.
- d) Civil Aviation (Communication Systems) Regulations.
- e) Civil Aviation (Surveillance and Collision Avoidance Systems) Regulations.

3.0 STANDARD PROCEDURES

3.1 Personnel requirements

3.1.1 An applicant for the provision of CNS must provide the following in Operations Manual (MANSOPS):

- a) Current unit organisational chart and written delegated responsibilities and Position descriptions
- b) Staffing-levels for operational positions
- c) Designated instructors for OJT and ratings and proficiency assessment officers
- d) Staffing numbers and qualifications at unit level.

3.1.2 The ANSP shall provide an analysis/methodology of the personnel required to perform the Communication, Navigation and Surveillance services for each facility taking into account the duties and workload required.

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3.1.3 The ANSP shall have a policy to ensure that, qualified, competent and trained personnel are available to enable it provide the services in accordance with the standards set up in the regulations.

3.1.4 No CNS facility provider shall permit a person to perform a function related to the installation, maintenance or operation of any CNS equipment unless that person

- a) has successfully completed training that has been accepted by the Authority and;
- b) Has been accepted by the CNS provider as being competent to perform that function.

3.1.5 The CNS provider shall maintain, for each person who performs a function related to the installation, maintenance or operation of any CNS equipment, a training record showing the place where and the date on which the person successfully completed the training.

3.1.6 The CNS provider shall ensure that its personnel are of sufficient numbers and experience and have been given appropriate authority to be able to discharge their allocated responsibilities.

3.1.7 The CNS provider shall arrange the work flow schedule of CNS officers to provide duty rest periods. A copy of the CNS providers fatigue management procedure is to be included in the Manual of Operations.



Tanzania Civil Aviation Authority

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