

	<p style="text-align: center;">TANZANIA CIVIL AVIATION AUTHORITY DIRECTORATE OF SAFETY REGULATIONS AIR NAVIGATION INSPECTORATE</p>	Revision: 3 Advisory Circular
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1.0 PURPOSE

This Advisory Circular (AC) is issued to provide information about the requirements determining standard procedures for CNS personnel adequacy.

2.0 REFERENCES

- a) Civil Aviation (Certification of Air Navigation Service Providers) Regulations.
- b) Civil Aviation (Radio Navigation) Regulations.
- c) Civil Aviation (Communication Procedures) Regulations.
- d) Civil Aviation (Communication Systems) Regulations.
- e) Civil Aviation (Surveillance and Collision Avoidance Systems) Regulations.

3.0 STANDARD PROCEDURES

3.1 Personnel requirements

3.1.1 An applicant for the provision of Communication Navigation and Surveillance services must provide the following in the Manual of Operations (MANSOPS):

- a) Current unit organisation chart and written delegated responsibilities and Position descriptions
- b) Staffing-levels for operational positions
- c) Designated instructors for OJT and proficiency assessment officers
- d) Staffing numbers and qualifications at unit level.

3.1.2 The CNS Service Provider shall provide an analysis/methodology of the personnel required to perform the Communication, Navigation and Surveillance services for each facility taking into account the duties and workload required.

3.1.3 The CNS Service Provider shall have a policy to ensure that, qualified, competent and trained personnel are available to enable the provision of services in accordance with the standards set up in the regulations.

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3.1.4 No CNS Service Provider shall permit a person to perform a function related to the installation, maintenance or operation of any CNS equipment unless that person ;

- a) has successfully completed training that has been accepted by the Authority and;
- b) Has been accepted by the CNS service provider as being competent to perform that function.

3.1.5 The CNS service provider shall maintain, for each person who performs a function related to the installation, maintenance or operation of any CNS equipment, a training record showing the place where and the date on which the person successfully completed the training.

3.1.6 The CNS provider shall ensure that its personnel are of sufficient numbers and experience and have been given appropriate authority to be able to discharge their allocated responsibilities.

3.1.7 The CNS provider shall arrange the workflow schedule of CNS officers to provide duty rest periods. A copy of the **CNS services providers fatigue management procedure** is to be included in the Manual of Operations.



Tanzania Civil Aviation Authority