

GOVERNMENT NOTICE No. 40 published on 30/1/2026

THE CIVIL AVIATION ACT,
(CAP 80)

REGULATIONS

(Made under section 5)

THE CIVIL AVIATION (AIR OPERATOR CERTIFICATION AND ADMINISTRATION)
(AMENDMENT) REGULATIONS, 2026

Citation

1. These Regulations may be cited as the Civil Aviation (Air Operator Certification and Administration) (Amendment) Regulations, 2026 and shall be read as one with the Civil Aviation (Air Operator Certification and Administration) Regulations, 2017, hereinafter referred to as the “principal Regulations”.

GN. No.
69 of 2017

Amendment of
regulation 30

2. The principal Regulations are amended by deleting regulation 30 and substituting for it the following:

“Contracted
activities

30.-(1) Operators may decide to contract certain activities to third party organisations for the provision of services related to ground handling, ground de-icing and anti-icing, flight support including performance calculations, flight planning, navigation database and dispatch, training and manual preparation.

(2) Contracted activities shall include all activities within the operator’s scope of approval that are performed by third party organisation either certified or authorised to carry out such

activity or if not certified or authorised, working under the operator's approval.

(3) Notwithstanding the approval status of the thirdparty organisation, the contracting operator shall ensure that all contracted activities are subject to hazard identification and risk management and compliance monitoring pursuant to regulations 16 and 56.

(4) When the third party organisation is certified or authorised to carry out contracted activities, the operator's compliance monitoring shall ensure that the approval is valid and covers the contracted activities.

(5) The ultimate responsibility for the product or service provided by third party organisations shall remain with the operator.

(6) An operator shall develop policies and procedures for third party organisations that perform work on behalf of the operator.”.

Amendment of
regulation 39

3. The principal Regulations are amended in regulation 39 by-

(a) inserting a new subsection (1) as follows:

“(1) An operator shall prepare Minimum Equipment List (MEL) which provides for the operation of aircraft, subject to specified conditions with particular equipment inoperative, and in conformity with or more restrictive than the

Master Minimum Equipment List (MMEL) established for the aircraft type.”; and
(b) renumbering subregulations (1) to (6) as subregulations (2) to (7) respectively.

Deletion and substitution of Third Schedule

4. The principal Regulations are amended by deleting the Third Schedule and substituting for it the following:

“THIRD SCHEDULE

(Made under regulations 31 and 32)

ORGANISATION AND CONTENTS OF AN OPERATIONS MANUAL

1. ORGANISATION

An operations manual, which may be issued in separate parts corresponding to specific aspects of operations, provided in accordance with regulation 31(1) of the Civil Aviation (Operation of Aircraft – Commercial Air Transport) Regulations 2024, shall be organised with the following structure:

- (A) GENERAL;
- (B) AIRCRAFT OPERATING INFORMATION;
- (C) AREAS, ROUTES AND AERODROMES; and
- (D) TRAINING.

2. CONTENTS

The Operations Manual referred to in 1 shall contain at the least the following:

2.1 General

2.1.1 Instructions outlining the responsibilities of operations personnel pertaining to the conduct of flight operations.

2.1.2 Information and policy relating to fatigue management including:

- (a) policies pertaining to flight time, flight duty period, duty period limitations and rest requirements for flight and cabin crew members in accordance with regulation 116(2) of the Civil Aviation (Operation of Aircraft – Commercial Air Transport) Regulations 2024; and
- (b) where applicable, policy and documentation pertaining to the operator’s FRMS in accordance with the second schedule of the Civil Aviation (Fatigue and Risk Management) Regulations, 2024.

*The Civil Aviation (Air Operator Certification and Administration) (Amendment)
Regulations*

GN. No. 40 (Contd)

- 2.1.3 A list of the navigational equipment to be carried including any requirements relating to operations where performance-based navigation is prescribed.
- 2.1.4 Where relevant to the operations, the long-range navigation procedures, engine failure procedure for Extended Diversion Time Operations (EDTO) and the nomination and utilisation of diversion aerodromes.
- 2.1.5 The circumstances in which a radio listening watch is to be maintained.
- 2.1.6 The method for determining minimum flight altitudes.
- 2.1.7 The methods for determining aerodrome operating minima.
- 2.1.8 Safety precautions during refuelling with passengers on board.
- 2.1.9 Ground handling arrangements and procedures.
- 2.1.10 Procedures, as prescribed in regulation 111(4) of the Civil Aviation (Operation of Aircraft – Commercial Air Transport) Regulations 2024, for pilots-in-command observing an accident.
- 2.1.11 The flight crew for each type of operation including the designation of the succession of command.
- 2.1.12 Specific instructions for the computation of the quantities of fuel and oil to be carried, taking into account all circumstances of the operation including the possibility of loss of pressurization and the failure of one or more engines while enroute.
- 2.1.13 The conditions under which oxygen shall be used and the amount of oxygen determined in accordance with regulation 89 of the Civil Aviation (Operation of Aircraft – Commercial Air Transport) Regulations 2024.
- 2.1.14 Instructions for mass and balance control.
- 2.1.15 Instructions for the conduct and control of ground de-icing/anti-icing operations.
- 2.1.16 The specifications for the operational flight plan.
- 2.1.17 Standard Operating Procedures (SOPs) for each phase of flight.
- 2.1.18 Instructions on the use of normal checklists and the timing of their use.
- 2.1.19 Departure contingency procedures.
- 2.1.20 Instructions on the maintenance of altitude awareness and the use of automated or flight crew altitude call-out.
- 2.1.21 Instructions on the use of autopilots and auto-throttles in IMC.
- 2.1.22 Instructions on the clarification and acceptance of ATC clearances, particularly where terrain clearance is involved.
- 2.1.23 Departure and approach briefings.
- 2.1.24 Procedures for familiarisation with areas, routes and aerodromes.
- 2.1.25 Stabilized approach procedure.
- 2.1.26 Limitation on high rates of descent near the surface.
- 2.1.27 Conditions required to commence or to continue an instrument approach.
- 2.1.28 Instructions for the conduct of precision and non-precision instrument approach procedures.
- 2.1.29 Allocation of flight crew duties and procedures for the management of crew workload during night and IMC instrument approach operations.
- 2.1.30 Instructions and training requirements for the avoidance of controlled flight into terrain and policy for the use of the ground proximity warning system (GPWS).
- 2.1.31 Policy, instructions, procedures and training requirements for the avoidance of collisions and the use of the airborne collision avoidance system (ACAS).
- 2.1.32 Information and instructions relating to the interception of civil aircraft including:

- (a) procedures, as prescribed in the Civil Aviation (Rules of Air) Regulations 2023 as amended, for pilots-in-command of intercepted aircraft; and
 - (b) visual signals for use by intercepting and intercepted aircraft, as contained in the Civil Aviation (Rules of Air) Regulations 2023 as amended.
- 2.1.33 For aeroplanes intended to be operated above 15 000 m (49 000 ft):
- (a) information which will enable the pilot to determine the best course of action to take in the event of exposure to solar cosmic radiation; and
 - (b) procedures in the event that a decision to descend is taken, covering:
 - (1) the necessity of giving the appropriate ATS unit prior warning of the situation and of obtaining a provisional descent clearance; and
 - (2) the action to be taken in the event that communication with the ATS unit cannot be established or is interrupted.
- 2.1.34 Details of the Safety Management System (SMS) provided in accordance with the Civil Aviation (Safety Management) Regulations 2018.
- 2.1.35 Information and instructions on the carriage of dangerous goods, in accordance with the Civil Aviation (Transport of Dangerous Goods by Air) Regulations 2024, including action to be taken in the event of an emergency.
- 2.1.36 Security instructions and guidance.
- 2.1.37 The search procedure checklist provided in accordance with regulation 223 of the Civil Aviation (Operation of Aircraft – Commercial Air Transport) Regulations 2024.
- 2.1.38 Instructions and training requirements for the use of automatic landing systems, a HUD or equivalent displays and EVS, SVS or CVS equipment as applicable.
- 2.1.39 Instructions and training requirements for the use of the EFB, as applicable.

2.2 Aircraft Operating Information

- 2.2.1 Certification limitations and operating limitations.
- 2.2.2 The normal, abnormal and emergency procedures to be used by the flight crew and the checklists relating thereto as required by regulation 7 of the Civil Aviation (Instruments and Equipment) Regulations 2024.
- 2.2.3 Operating instructions and information on climb performance with all engines operating, if provided in accordance with regulation 32(3) of the Civil Aviation (Operation of Aircraft – Commercial Air Transport) Regulations 2024.
- 2.2.4 Flight planning data for pre-flight and in-flight planning with different thrust/power and speed settings.
- 2.2.5 The maximum crosswind and tailwind components for each aeroplane type operated and the reductions to be applied to these values having regard to gusts, low visibility, runway surface conditions, crew experience, use of autopilot, abnormal or emergency circumstances, or any other relevant operational factors.
- 2.2.6 Instructions and data for mass and balance calculations.
- 2.2.7 Instructions for aircraft loading and securing of load.
- 2.2.8 Aircraft systems, associated controls and instructions for their use, as required by regulation 7 of the Civil Aviation (Instruments and Equipment) Regulations 2024.
- 2.2.9 The minimum equipment list and configuration deviation list for the aeroplane types operated and specific operations authorised, including any requirements relating to operations where performance-based navigation is prescribed.
- 2.2.10 Checklist of emergency and safety equipment and instructions for its use.

2.2.11 Emergency evacuation procedures, including type-specific procedures, crew coordination, assignment of crew's emergency positions and the emergency duties assigned to each crew member.

2.2.12 The normal, abnormal and emergency procedures to be used by the cabin crew, the checklists relating thereto and aircraft systems information as required, including a statement related to the necessary procedures for the coordination between flight and cabin crew.

2.2.13 Survival and emergency equipment for different routes and the necessary procedures to verify its normal functioning before take-off, including procedures to determine the required amount of oxygen and the quantity available.

2.2.14 The ground-air visual signal code for use by survivors, as contained in the Civil Aviation (Rules of Air) Regulations 2023 as amended.

2.3 Routes and aerodromes

2.3.1 A route guide to ensure that the flight crew will have, for each flight, information relating to communication facilities, navigation aids, aerodromes, instrument approaches, instrument arrivals and instrument departures as applicable for the operation, and such other information as the operator may deem necessary for the proper conduct of flight operations.

2.3.2 The minimum flight altitudes for each route to be flown.

2.3.3 Aerodrome operating minima for each of the aerodromes that are likely to be used as aerodromes of intended landing or as alternate aerodromes.

2.3.4 The increase of aerodrome operating minima in case of degradation of approach or aerodrome facilities.

2.3.5 Instructions for determining aerodrome operating minima for instrument approaches using eligible equipment for operational credit.

2.3.6 The necessary information for compliance with all flight profiles required by regulations, including but not limited to, the determination of:

- (a) take-off runway length requirements for dry, wet and contaminated conditions, including those dictated by system failures which affect the take-off distance;
- (b) take-off climb limitations;
- (c) en-route climb limitations;
- (d) approach climb limitations and landing climb limitations;
- (e) landing runway length requirements for dry, wet and contaminated conditions, including systems failures which affect the landing distance; and
- (f) supplementary information, such as tire speed limitations.

2.4 Training

2.4.1 Details of the flight crew training programme, as required by regulation 143 of the Civil Aviation (Operation of Aircraft – Commercial Air Transport) Regulations 2024.

2.4.2 Details of the cabin crew duties training programme as required by regulation 221 of the Civil Aviation (Operation of Aircraft – Commercial Air Transport) Regulations 2024.

2.4.3 Details of the flight operations officer/flight dispatcher training programme when employed in conjunction with a method of flight supervision in accordance with regulation

*The Civil Aviation (Air Operator Certification and Administration) (Amendment)
Regulations*

GN. No. 40 (Contd)

206 of the Civil Aviation (Operation of Aircraft – Commercial Air Transport) Regulations
2024.

Dodoma,
22nd December, 2025

MAKAME M. MBARAWA
Minister for Transport