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|  | <p style="text-align: center;"><b>TANZANIA CIVIL AVIATION AUTHORITY</b><br/> DIRECTORATE OF SAFETY REGULATIONS<br/> AIR NAVIGATION INSPECTORATE</p> | Revision: 0<br><br><b>Advisory Circular</b> |
| Document No:<br>TCAA/QSP/SR/AC/ANI - 53   | Title: <b>Guidance on development of an Aeronautical Information Circular (AIC)</b>   | Page 1 of 3                                 |

## 1. PURPOSE

This Advisory Circular (AC) provides guidance on the development of an Aeronautical Information Circular within the United Republic of Tanzania. Its objective is to provide a platform for publication of information that does not qualify for distribution via the AIP or NOTAM in a manner that upholds safety, efficiency, and regulatory compliance within Tanzanian airspace.

This Advisory Circular is applicable to the Aeronautical Information Service Provider responsible for publication of Aeronautical Information Circulars.

## 2. REFERENCES

- 2.1 Civil Aviation (Aeronautical Information Services) Regulations, 2025
- 2.2 Civil Aviation (Aeronautical Charts) Regulations 2017, as amended
- 2.3 ICAO Doc 10066 – PANS AIM
- 2.4 ICAO Doc 8126 – AIS Manual

**Note:** Action must be taken to ensure that latest editions of the applicable reference documents are used in the verification and validation processes of Aeronautical data and aeronautical information.

## 3. INTRODUCTION

**Aeronautical Information Circular (AIC);** A notice containing information that does not qualify for the origination of a NOTAM or for inclusion in the AIP, but which relates to flight safety, air navigation, technical, administrative or legislative matters.

As a general rule, AIC refer to subjects that are of an administrative rather than an operational nature. They are, however, also used to publish advanced warnings of impending operational changes and to add explanation or emphasis on matters of safety or operational significance. Aeronautical chart issues and corrections are also notified through the medium of the AIC.

## 4. REGULATORY REQUIREMENTS FOR AERONAUTICAL INFORMATION CIRCULARS

- 4.1 Regulation 26 of the Civil Aviation (Aeronautical Information Services) Regulations, 2025 requires an Aeronautical Information Service provider to use Aeronautical Information Circular to provide;-
  - a) a long-term forecast of any major change in legislation, regulations, procedures or facilities;
  - b) information of a purely explanatory or advisory nature liable to affect flight safety; or
  - c) information or notification of an explanatory or advisory nature concerning technical, legislative or purely administrative matters.

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- 4.2 An aeronautical information service provider shall not use an aeronautical information circular for information that qualifies for inclusion in aeronautical information publication and NOTAM.
- 4.3 An AIC shall be provided whenever it is desirable to promulgate:
  - 4.3.1 forecasts of important changes in the air navigation procedures, services and facilities provided.
  - 4.3.2 forecasts of implementation of new navigation systems;
  - 4.3.3 significant information arising from aircraft accident/incident investigation which has a bearing on flight safety;
  - 4.3.4 information on regulations relating to the safeguarding of international civil aviation against acts of unlawful interference;
  - 4.3.5 advice on medical matters of special interest to pilots;
  - 4.3.6 warnings to pilots concerning the avoidance of physical hazards;
  - 4.3.7 effect of certain weather phenomena on aircraft operations;
  - 4.3.8 information on new hazards affecting aircraft handling techniques;
  - 4.3.9 regulations relating to the carriage of restricted articles by air;
  - 4.3.10 reference to the requirements of, and publication of changes in, national legislation;
  - 4.3.11 flight crew licensing arrangements;
  - 4.3.12 training of aviation personnel;
  - 4.3.13 application of, or exemption from, requirements in national legislation;
  - 4.3.14 advice on the use and maintenance of specific types of equipment;
  - 4.3.15 actual or planned availability of new or revised editions of aeronautical charts;
  - 4.3.16 carriage of communication equipment;
  - 4.3.17 explanatory information relating to noise abatement;
  - 4.3.18 airworthiness directives;
  - 4.3.19 changes in NOTAM series or distribution, new editions of AIP or major changes in their contents, coverage or format;
  - 4.3.20 other information of a similar nature.
- 4.4 AICs shall be identified by the word AIC, a letter denoting the series and a two-digit number followed by a stroke and a two-digit number for the year. The two-digit number must be consecutive and based on the calendar year of the publication date (for example, AIC A 05/25). If AICs are issued in more than one series, each series must be identified by a letter (for example, AIC A 02/25, AIC B 04/25).
- 4.5 Aeronautical Information Service provider shall select the AIC that are to be given international distribution.
- 4.6 Aeronautical Information Service provider shall give AIC selected for international distribution the same distribution as for AIP.
- 4.7 A checklist of AICs that are currently in force must be issued at least once a year and distributed as AIC. AIC information can remain effective for long periods of time, sometimes several years, without the need for amendment. To ensure that only valid AICs are included in the checklist, the Aeronautical Information

Service Provider is required to conduct an annual review of AIC information and re-issue on a yearly basis.

- 4.8 A checklist of AIC provided internationally shall be included in the NOTAM checklist.



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**Tanzania Civil Aviation Authority**