



CL:

TCAA-O-AWS002

July 2008

AMO Facilities and Equipment Audit Checklist

| INSPECTION RECORD |
|---|
| Name of Maintenance Organisation: |
| Physical Address (Location): |
| Postal Address: |
| Date of Inspection: |
| Operator's Representative: |
| Inspector(s): / |
| Assessment Code: YES = Satisfactory NO = Not Satisfactory N/C = Not Checked N/A = Not Applicable |

| Item |
|---|
| 1. Were the following facilities adequate as indicated below: |
| (a) Housing for maintenance functions to be accomplished? |
| (b) Where the AMO has aircraft class rating, does housing include: |
| (i) Suitable permanent housing for at least the heaviest aircraft within the mass class or rating being sought? |
| (ii) Permanent work dock where applicable? |
| (c) Proper storage, security and protection of materials, parts and supplies to prevent deterioration and damage? |
| (d) Proper ventilation and environmental control of storage facilities? |
| (e) Proper identification and storage of parts and subassemblies during disassembly, cleaning, inspection, repair, alteration and assembly? |
| (f) Segregation of incompatible work areas such as metal shop, battery charging shop, painting area, assembly area, electronic and radio shops and unpartitioned parts cleaning areas? |
| (g) Proper ventilation, lighting and temperature and humidity for complexity of work to be accomplished? |
| (h) Instrument maintenance perform in a dust free environment? |
| 2. Are technical documents in compliance with the regulations, appropriate for the maintenance to be performed, easily accessible to shop personnel and include a method to ensure revision are made? |
| 3. Review equipment and tools: |
| (a) Are the equipment tools and test equipment for each rating appropriate and satisfactory? |
| (b) Are the required types and quantities of equipment and tools available and under control of the AMO? |
| (c) Are all required items serviceable and within calibration criteria, traceable to the standards established by the manufacturer of the item and a record keeping system for calibration results? |

