
	TANZANIA CIVIL AVIATION AUTHORITY DIVISION OF SAFETY REGULATION AERODROMES AND GROUND AIDS	Revision: 1
Document No: TCAA/FRM/SR/AGA - 30	CHECKLIST FOR ASSESSING WILDLIFE HAZARD MANAGEMENT PLAN	Page 1 of 7

Applicable under the Tanzania Civil Aviation (Aerodrome) Regulations

1.	GENERAL INFORMATION		
1.1.	Name of organization		
1.2.	Physical address		
1.3.	Postal address		
1.4.	Phone number		
1.5.	Organization Email		
1.6.	Date of inspection/audit		
1.7.	Services/operations inspected		
1.8.	Accountable Manager	Name	
		Designation	
		Signature/Date	
		Mobile number	
1.9.	Wildlife Hazard Manager	Name	
		Designation	
		Signature/Date	
		Mobile number	


This is a controlled document		Issued on: 1 15 December 2016
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	TANZANIA CIVIL AVIATION AUTHORITY DIVISION OF SAFETY REGULATION AERODROMES AND GROUND AIDS	Revision: 1
Document No: TCAA/FRM/SR/AGA - 30	CHECKLIST FOR ASSESSING WILDLIFE HAZARD MANAGEMENT PLAN	Page 2 of 7

The plan must include at least the following:


REQUIREMENT	✓	COMMENTS TO MEET REQUIREMENT
WHMP Contents		
Brief introduction describes the greatest hazards identified in the Wildlife Hazard Assessment (WHA; ie, the most hazardous species and/or the highest priority attractants/ habitats); See footnote 1 for more info.		
Plan follows the order of the 139 regulation, with section headings include the regulation language as provided on this checklist		
Procedures in the Plan are concise and specific including who, what, when, and why, etc		
<i>“(1) A list of the individuals having authority and responsibility for implementing each aspect of the plan.”</i> Decision-making roles and responsibilities for implementing the wildlife hazard management plan including: Airport Manager, Wildlife Biologist and/or Wildlife Coordinator and Operations Dept.,		
Designation of responsibility for determining and responding to wildlife hazard conditions, for all hours of airport operation (ref Reg 92, 93 of the Civil Aviation (Aerodromes) Regulations)		

This is a controlled document		Issued on: ² 15 December 2016
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Document No: TCAA/FRM/SR/AGA - 30	CHECKLIST FOR ASSESSING WILDLIFE HAZARD MANAGEMENT PLAN	Page 3 of 7

REQUIREMENT	✓	COMMENTS TO MEET REQUIREMENT
WHMP Contents		
Reference to any mutual agreements on hazardous wildlife attractant coordination such as Wildlife Hazard Working Group membership and mission, agreements with planning and zoning organizations and/or cooperating organizations, cooperative programs with public agencies (Reg.94 of the Civil Aviation (Aerodromes) Regulations)		
<p><i>“(2) A list prioritizing the following actions identified in the wildlife hazard assessment and target dates for their initiation and completion: (i) Wildlife population management; (ii) Habitat modification; and (iii) Land use changes.”</i></p> <p>As prioritized in the Wildlife Hazard Assessment or based on ongoing data collection and analysis, long-term species-specific or attractant-specific measures with target dates for completion. <u>Examples:</u> installation of proof fence, grass management strategy, removal of specific attractants, trapping or other population control programs and off-airport cooperative management programs; (Regulation 95 of the Civil Aviation (Aerodromes) Regulations)</p>		

This is a controlled document		Issued on: 3 15 December 2016
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	TANZANIA CIVIL AVIATION AUTHORITY DIVISION OF SAFETY REGULATION AERODROMES AND GROUND AIDS	Revision: 1
Document No: TCAA/FRM/SR/AGA - 30	CHECKLIST FOR ASSESSING WILDLIFE HAZARD MANAGEMENT PLAN	Page 4 of 7

REQUIREMENT	✓	COMMENTS TO MEET REQUIREMENT
WHMP Contents		
<p><i>“(3) Requirements for and, where applicable, copies of local, State, and national wildlife control permits.”</i></p> <p>If lethal control or use of pesticides is part of this Plan, appropriate permits are needed and applicable regulations must be cited.</p>		
<p><i>“(4) Identification of resources that the certificate holder will provide to implement the plan.”</i></p> <p>Lists identifying what the airport will supply in terms of: personnel; time; equipment (i.e. radios, vehicle(s), guns, traps); supplies ; vehicle(s); sources of supply</p>		
<p><i>“(5) Procedures to be followed during air carrier operations that at a minimum includes—(i) Designation of personnel responsible for implementing the procedures;”</i></p> <p>Wildlife patrol staffing, position titles, hours of availability, hours of airport operation.</p>		
<p><i>“(ii) Provisions to conduct physical inspections of the aircraft movement areas and other areas critical to successfully manage known wildlife hazards before air carrier operations begin;”</i></p> <p>Routine inspection procedures including documentation of wildlife inspections and observations. These should include daily runway sweeps sufficient to detect and retrieve, if applicable.]</p>		

This is a controlled document		Issued on: 4 15 December 2016
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 DIVISION OF SAFETY REGULATION
 AERODROMES AND GROUND AIDS

Revision: 1

Document No:
 TCAA/FRM/SR/AGA - 30


CHECKLIST FOR ASSESSING WILDLIFE HAZARD MANAGEMENT PLAN

Page 5 of 7

REQUIREMENT	✓	COMMENTS TO MEET REQUIREMENT
WHMP Contents		
<p><i>“(iii) Wildlife hazard control measures”</i> Procedures for continuous monitoring of wildlife conditions on the airfield during times, seasons, and conditions with potential for wildlife activity as identified in the WHA.</p>		
<p>Wildlife dispersal procedures including species- or guild-specific procedures for hazardous species identified in the WHA.</p>		
<p>Specific actions and/or criteria for alternate cause of action for unusually heavy wildlife activity, such as due to weather or migration, and for at-large animals such as stray dogs, livestock, or wild animals</p>		
<p>Any special procedures for wildlife control during periods of heavy air traffic.</p>		
<p><i>“(iv) Ways to communicate effectively between personnel conducting wildlife control or observing wildlife hazards and the air traffic control tower.”</i> Training in communication procedures and airfield familiarization</p>		
<p>Equipment needed, such as radios, cellular phones, lights</p>		
<p>Reference to mutually agreed-upon procedures for wildlife dispersal that may require runway access or may impact air traffic.</p>		


This is a controlled document

Issued on: 5
 15 December 2016

	TANZANIA CIVIL AVIATION AUTHORITY DIVISION OF SAFETY REGULATION AERODROMES AND GROUND AIDS	Revision: 1
Document No: TCAA/FRM/SR/AGA - 30	CHECKLIST FOR ASSESSING WILDLIFE HAZARD MANAGEMENT PLAN	Page 6 of 7

REQUIREMENT	✓	COMMENTS TO MEET REQUIREMENT
WHMP Contents		
Procedures for immediate coordination and response to pilot-reported wildlife strikes or observations		
Procedures for short-term heavy wildlife activity requiring air carrier notification. [Ref 139.339c 7, condition reporting]		
<p><i>“(6) Procedures to periodically review and evaluate the wildlife hazard management plan, including: (i) The plan’s effectiveness in dealing with known wildlife hazards on and in the airport’s vicinity and (ii) Aspects of the wildlife hazards described in the wildlife hazard assessment that should be reevaluated.”</i></p> <p>One or more meetings to formally review progress and challenges in implementing the Plan, as documented on the attached worksheet or similar documentation</p>		
Any standardized monitoring procedures (ie, wildlife surveys)		
Procedures for documenting communication, coordination, and prevention of off-airport attractants.		
Procedures for reviewing and analyzing data (strikes, observations and control actions, and standardized surveys) frequently and long-term, such as for annual review.		

This is a controlled document		Issued on: 6 15 December 2016
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	TANZANIA CIVIL AVIATION AUTHORITY DIVISION OF SAFETY REGULATION AERODROMES AND GROUND AIDS	Revision: 1
Document No: TCAA/FRM/SR/AGA - 30	CHECKLIST FOR ASSESSING WILDLIFE HAZARD MANAGEMENT PLAN	Page 7 of 7

REQUIREMENT	✓	COMMENTS TO MEET REQUIREMENT
WHMP Contents		
<p><i>“(7) A training program conducted by a qualified wildlife damage management biologist to provide airport personnel with the knowledge and skills needed to successfully carry out the wildlife hazard management plan required by paragraph (d) of this section.”</i></p> <p>Certification that the training curriculum and instructor meet the prescribed requirements</p>		
Procedures to document training participation		
Training and documentation procedures to meet any additional training requirements, such as species identification, firearms safety, or pesticide application		

GENERAL COMMENTS

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