

	TANZANIA CIVIL AVIATION AUTHORITY AIR NAVIGATION SERVICES INSPECTORATE	Revision: 1
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1.0 PURPOSE

1.1. Under Regulation 18(c) of the Civil Aviation (Certification of Air Navigation Service Providers) Regulations 2017, each Air Navigation Services Provider (ANSP) is required to develop and implement a training programme for all personnel involved in the provision of AIS/Map services.

1.2. This Advisory Circular (AC) is issued to provide general information and guidance on the development of training programmes for personnel engaged in the provision of AIS/Map Services.

2.0 REFERENCES.

- 2.1 The Civil Aviation (Certification of ANSP's) Regulations; 2017
- 2.2 ICAO Doc 8126 - AIS Manual
- 2.3 ICAO Doc 7192 – AIS Training Manual
- 2.4 ICAO Doc 8697 - Aeronautical Charts Manual

3.0 GUIDANCE AND PROCEDURES

3.1 General

Formal training of AIS personnel shall be carried out in aviation training institutions recognised by the Authority. This is essential as it will ensure that AIS training is standardized and meets the operational requirements of AIS.

3.2 Structure of the AIS Training

3.2.1 The AIS training programme shall be structured to include the following:

- a) basic training;
- b) On-Job-Training
- c) currency training
- d) refresher training
- e) advanced training;
- f) specialized training

3.2.2 The ANSP in developing and implementing the AIS training programme shall structure it as reflected in 3.2.1 above and may include the following;

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- a) Induction Training
- b) Basic AIS Training
- c) ICT Training
- d) AFTN/AMHS Procedure Training
- e) Pre Basic Pans OPS Training
- f) Quality Management Systems Training
- g) QMS Internal Auditor Training
- h) Computer Training
- i) AIS Data base administrator Training
- j) AIS Supervisory Management Training
- k) AIS digital Cartography Training
- l) Management Training
- m) Safety Management Systems Training

3.3 Training records

- 3.3.1 The ANSP shall ensure that training records, including OJT are properly kept for inspection.
- 3.3.2 The training records shall include certificates, OJT tasks performed and any other documents related to training and approval of jobs performed.

3.4 Requirement for approved curriculum

- 3.4.1 The ANSP shall develop training programme for the AIS personnel as required by this circular.



Tanzania Civil Aviation Authority