GOVERNMENT NOTICE NO. ……. published on…….

THE CIVIL AVIATION ACT
(CAP. 80 R.E. 2002)

REGULATIONS

(Made under Section 40(1)

THE TANZANIA CIVIL AVIATION GROUND HANDLING SERVICES REGULATIONS, 2007

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GOVERNMENT NOTICE NO.. ……. published on…….

THE CIVIL AVIATION ACT
(CAP. 80 R.E. 2006)

REGULATIONS

(Made under Section 40 (1))

PART I
PRELIMINARY PROVISIONS

Citation.

1. These Regulations may be cited as the Tanzania Civil Aviation (Ground Handling Services) Regulations, 2007.

(2) These regulations shall come into operation on the date of publication in the *Gazette*.

Interpretation.

2. In these Regulations, unless the context otherwise requires-

"Act" means the Tanzania Civil Aviation Act, 2003;

"airport" means a defined area on land or water (including any buildings, installations and equipment) intended to be used either wholly or in part for the arrival, departure and surface movement of aircraft;

"airport operator" means an individual, organization or enterprise responsible for administration and management of the airport infrastructures, coordination and control of the activities of the different airport service providers present in the airport or airport system concerned;

“airport ground handling service provider” means a service provider licensed to provide one or more categories of ground handling services defined in the First Schedule;

“airport service provider” means any natural or legal person responsible for providing services at the airport;

“airport user” means any natural or legal person responsible for the carriage of passengers, mail and/or freight by air from, or to the airport in question;

“Authority” means the Tanzania Civil Aviation Authority;

“ground handling charges” means the money charged for the services provided by the airport ground handling service provider;

“ground handling licence” means a licence issued under the provisions of these Regulations;

“Enforcement Officer” means any person appointed as an enforcement officer under regulation 26 of these Regulations;

“ground handling” means the services provided to airport users at airports as described in the First Schedule;

“Licensing Authority” means the Tanzania Civil Aviation Authority Board;

“Minister” means the Minister for the time being responsible for the Civil Aviation;

“Public Register” means the Public Register of the Authority, kept by the Authority pursuant to the Act;

“regulated services” means any services supplied or offered for supply in a regulated sector and includes provision of services under the First Schedule to these Regulations, operations or any other services which the Authority declares to be such services in line with section 39 of the Act;

“self-handling” means a situation in which an airport user directly provides for himself one or more categories of ground handling services and concludes no contract of any description with a third party for the provision of such services;

“Tribunal” means the Fair Competition Tribunal established by the Fair Competition Act, 2003;

"Undertaking" means any natural or legal person who is providing airport ground handling services either with an intention of making profit or not;

"United Republic" means the United Republic of Tanzania.

Application.

3. These Regulations applies to any airport located in the territory of the United.

PART II
POWERS AND PROCEEDINGS OF THE AUTHORITY

General Powers

4.-(1) Subject to the provisions of these Regulations, the Authority shall have powers to licence airport ground handling service providers.

(2) The Authority shall have powers to determine the number and type of airport ground handling service providers to be licensed at a particular airport and may do so in consultation with the airport operator.

Powers to regulate rates and charges.

5. -(1) All airport ground handling service providers shall file to the Authority and justify the charges and rates applicable to services provided to different users of their services.

(2) The Authority shall, if necessary, review the charges and rates, in accordance with the requirements of the Act.

(3) The Authority shall publish in the Government *Gazette* and in the Public Register or in any other information publications issued by the Authority, the rates, tariffs and charges regulated by the Authority.

PARTIII
LICENSING OF SERVICE PROVIDERS

Granting of ground handling licence

6.-(1) No undertaking shall provide airport ground handling services without having a ground handling licence issued under these Regulations.

(2) No undertaking shall be granted a ground handling licence unless:

(a) its principal place of business and its registered office are located in the United Republic of Tanzania;

(b) the undertaking is owned by Tanzanians by at least thirty five percent of total shares;
(c) its main business is in one or more ground handling activities in isolation or combined.

Application for ground handling licence

7. -(1) Every application for a ground handling licence shall be made to the Authority on a relevant form referred to in the Second Schedule, and shall contain the particulars set out in the Third Schedule.

(2) Every application for a ground handling licence shall be signed by the person applying for the ground handling licence and if made by any corporate body or partnership firm shall be signed by a person duly authorised in that behalf by such body or a partner of the partnership firm as the case may be.

(3) Every application for a ground handling licence shall be sent to the Authority so as to reach it on a date not less than 60 days, before the date of determination by the Licensing Authority.

(4) A copy of every application shall be available for inspection at the office of the Authority until the application has been determined by the Licensing Authority but in no case shall any information contained in such application as to the financial resources of the applicant be available for such inspection.

(5) An undertaking applying for a ground handling licence must be able to demonstrate to the satisfaction of the Licensing Authority that it can meet:

(a) its actual and potential obligations, established under realistic assumptions, for a period of 3 years from the start of operations;

(b) its fixed and operational costs incurred from operations according to its business plan and established under realistic assumptions, for a period of six months from the start of operations, without taking into account any income from its operations;

(6) For the purpose of sub-regulation (5), each applicant shall submit a feasibility study showing the viability of the project and a business plan for the first three years of operation.

(7) The business plan as per sub-regulation (6), shall also detail the applicant's financial links with any other commercial activities in which the applicant is engaged either directly or through related undertakings.

Publication of application for ground handling licences

8.-(1) The Authority shall, within 7 days after the deadline set for submission of applications for a ground handling licence, cause to be published in the local press and a copy thereof shall be placed in the Public Register a notice containing the particulars of all applications as follows-

(a) the name, mailing and physical addresses of the applicant;

(b) such details to enable identification of services applied for and location of intended operation

(2) The notice specified in sub-regulation (1) shall require submission of representations or objections to the Authority, as per regulation 9, not less than 14 days after its publication

Objection to licences

9.-(1) Every representation or objection with regard to an application for a ground handling licence shall be in writing, shall state the specific grounds on which it is based, shall specify any conditions which it may be desired to be attached to the ground handling licence if granted and shall be signed by the representor or objector.

(2) If the representation or objection is made by any corporate body or partnership firm, it shall be signed by a person duly authorized in that behalf by such body, or a partner of the partnership firm.

(3) A copy of every such representation or objection shall be sent by the person making the same to the applicant for the ground handling licence at the same time as it is sent to the Authority.

Reasons for decision

10. In case the Licensing Authority refuses to grant or amend a ground handling licence, or grant or amends a ground handling licence which differs from the ground handling licence or amendment for which application has been made, or imposes conditions to which the applicant objects or grants a ground handling licence despite an objection, the Licensing Authority shall, if required by applicant or objector to do, state in writing the reasons for its decision upon the payment of an appropriate fee by the applicant or objector.

Revocation or suspension of a licence.

11. – (1) The Licensing Authority may, where it considers it to be in the public interest, suspend provisionally, pending further

investigation, a ground handling licence or any other authorisation issued, granted or having effect under these Regulations.

(2) The Licensing Authority may, upon the completion of an investigation which has shown sufficient ground to its satisfaction and where it considers it to be in the public interest, revoke, suspend, or vary any ground handling licence or any other authorisation issued or granted under these Regulations.

(3) A holder or any person having the possession or custody of any ground handling licence or any other authorisation which has been revoked, suspended or varied under these Regulations shall surrender it to the Authority within 14 days from the date of revocation, suspension or variation.

(4) The breach of any condition subject to which any ground handling licence or any other authorisation granted or issued under these Regulations shall render the document invalid during the continuance of the breach

(5) In any case where a ground handling licence is revoked or suspended the Licensing Authority shall, if required by the holder of the ground handling licence to do so, state in writing the reasons for its decision.

(6) In the case of suspension, revocation or variation of a ground handling licence or any other authorisation issued under these Regulations, the Authority shall cause to be published a notice in the local press and a copy thereof shall be placed in the Public Register of such suspension, revocation or variation including the date from which revocation or suspension takes effect and, in the case of suspension, the period of the suspension.

Ground handling services to be regulated

12.-(1) For the purpose of these Regulations, ground handling services to be regulated includes the services as stipulated in the First Schedule.

(2) The ground handling service providers shall offer competitive services.

(3) The Authority may impose on the ground handling service provider any condition which it considers desirable for public interest, in the interest of safety, security and facilitation, or in order to prevent uneconomic competition.

Required numbers of ground handling service

13. The Authority may limit the number of suppliers authorised to provide the following categories of ground handling

providers at an Airport

services at an airport:

(a) passenger and baggage handling;

(b) ramp handling;

(c) fuel and oil handling;

(d) freight and mail handling as regards the physical handling of freight and mail, whether incoming, outgoing or being transferred, between the terminal building and the aircraft.

Self-handling

14.-(1) The Authority shall provide conditions but not in contravention to section 5 of the Act, to air service providers to self-handle.

(2) An air service provider shall be considered for self-handling option-

(a) where there is no licensed ground handling service provider at the airport for which the air service provider applies;

(b) where the seating capacity of an aircraft to be handled is nineteen seats or below; or

(c) upon any other conditions as may be provided by the Authority.

Ground handling charges

15. – (1) The Authority shall regulate ground handling charges in order to –

(a) promote the interest of the users of the ground handling services;

(b) promote the efficient, economic and profitable operation of such ground handling services;

(c) take account of the United Republic's international obligations found in Article 15 of the Chicago Convention, the Bilateral and Multilateral Air Service Agreements between United Republic and other contracting States;

(d) ensure that the rates and charges and services provided by ground handling services providers are competitive;

(e) ensure that ground handling service providers encourage

the development of a diverse and competitive industry within the general and specific policies set out by the Government;

(f) ensure that users get their money worth from ground handling services providers.

(2) The ground handling service providers shall hold consultations with ground handling service users before effecting any new charge or a variation of an existing charge and shall avail documentary evidence for such consultations to the Authority.

PART IV
EXCEPTIONS

Exceptions

16.-(1) Where at an airport, specific constraints of available space or capacity, arising in particular from congestion and area utilization rate, make it impossible to open up the market and/or implement self-handling to the degree provided for in these Regulations, the Authority may decide:

(a) to limit the number of suppliers in one or more categories of ground handling services at the airport;

(b) to reserve self-handling to a limited number of airport users for categories of ground handling services provided that those users are chosen on the basis of relevant, objective, transparent and non-discriminatory criteria; or

(c) to ban self-handling in one or more categories of ground handling services at the airport.

(2) All exceptions decided pursuant to sub-regulation (1) shall:

(a) specify the category or categories of ground handling services for which the exception is granted and the specific constraints of available space or capacity which justify it; and

(b) be accompanied by a plan of appropriate measures to overcome the constraints.

(3) The exceptions shall not:

(a) unduly prejudice the aims of these Regulations;

(b) give rise to distortions of competition between suppliers of ground handling services or self-handling airport users;

extend further than necessary. -

(4) Exceptions granted by the Authority pursuant to sub-regulation (1) shall not exceed the duration of three years and not later than three months before the end of that period, the Authority shall take a new decision on any request for exception, which also is subject to the requirements of this Part.

PART V
EXCLUSIVITY

Exclusivity

17.-(1) In the case where exclusivity is required for ground handling services at a particular airport, the Authority shall conduct an inquiry as required by the Act.

(2) At the end of the exclusivity period or when the exclusivity is to be cancelled the Authority has to conduct an inquiry.

PART VI
SELECTION OF SUPPLIERS

Selection of Suppliers

18.-(1) The airport operator, when selecting ground handling service providers at an airport, shall comply with selection procedures based on the following principles:

(a) established standard conditions or technical specifications which are relevant, objective, transparent and non-discriminatory to include -

(i) applicants having been licensed;

(ii) financial strength of the applicant;

(iii) availability of equipment appropriate to the requirements of the airport in question;

(iv) statement on intended service level for its

customers;

(v) technical competence of the organization;

(vi) sufficient insurance cover to the security and safety of installations, of aircraft, of equipment and of persons as well as to environmental protection and compliance with the relevant social legislation.

(b) international competitive tendering;

(c) public procurement Act provisions as the case may require;

(d) consult with airport users before tendering;

(e) suppliers of ground handling services shall be selected for a period of not less than five years and not more than ten years; and

(f) where a supplier of ground handling services ceases his activity before the end of the period for which he was selected, he shall be replaced on the basis of the same procedure.

(2) The Authority may issue any additional principles, conditions or specifications to be applied in the selection of ground handling service provider.

(3) (a) Where the airport operator licensed for providing ground handling services intends to bid for providing such services at an airport under his management, he shall declare such intention to the Authority before the tendering process;

(b) In circumstances such as in sub-regulation (3) (a), the Authority shall take over the tendering and selection process.

(4) The airport operator shall inform the airport users and the Authority of the decisions taken under this Part and in the case where the Authority managed the selection process; the Authority shall inform the airport users and the airport operator.

(5) The airport operator shall submit to the Authority a copy of the draft contract to be entered into with the ground handling service provider for approval before signing of the contract.

(6) The airport operator shall submit to the Authority a

signed copy of contract with ground handling service provider within fourteen days, after the signing of the contract.

(7) Where there are problems regarding the selection of ground handling service providers, the Authority may intervene for the public interest.

PART VII
MISCELLANEOUS

Access to Installations

19. – (1) The airport operator shall take the necessary measures to ensure that suppliers of ground handling services and airport users wishing to self-handle have access to airport installations to the extent necessary for them to carry out their activities.

(2) The space available for ground handling at an airport must be divided among the various suppliers of ground handling services and self-handling airport users including new entrants in the field, to the extent necessary for the exercise of their rights and to allow effective and fair competition, on the basis of the relevant, objective, transparent and non-discriminatory rules and criteria.

(3) Where access to airport installations gives rise to the collection of a fee, the latter shall be determined according to relevant, objective, transparent and non-discriminatory criteria.

Complaints and dispute resolution

20. Any complaint against or by the ground handling service provider shall be handled as stipulated in the Act.-

Safety and security

21. The ground handling service provider shall ensure compliance to laws and regulations pertaining to safety and security at the airport.

Social and Environmental protection

22. Ground handling service provider shall take the necessary measures to ensure respect of the rights of workers and protection of the environment.

Confidentiality

23. Confidentiality material of information obtained in application of these regulations shall be treated as provided for in the Act.

Review and Appeal

24. The Internal Review Procedures and appeals shall be in

accordance with the Act, provided that an undertaking that has made a representations or objections only in respect of an application shall not be considered to be an undertaking aggrieved.

Offences

25.-(1) Any person who contravenes the provisions of these Regulations shall be guilty of an offence and be liable on conviction to a fine of not less than the equivalent in Tanzanian shillings of United States dollar one thousand and five hundred or, in default of payment thereof, to imprisonment for a term not exceeding two years.

(2) Any person who knowingly supplies any false or misleading information touching any matter which is material to any application or appeal to the Authority or to any member, employee or agent of the Authority, or to the Director-General shall be guilty of an offence and shall be liable to a fine not exceeding the equivalent in Tanzanian shillings of United States dollar five thousand or in the case of a second or subsequent offence to a fine not exceeding United States dollar seven thousand five hundred or in default of payment thereof to imprisonment for a term not exceeding two years.

Appointment of enforcement Officers

26. The Authority shall appoint Enforcement Officers for the purpose of securing compliance with the provisions of these Regulations.

FIRST SCHEDULE

REGULATION (12)

List of Airport Ground Handling Services

1. Ground Administration and Supervision:

1.1. Representation and liaison services with local authorities or any other entity, disbursements on behalf of the airport user and provision of office space for its representatives;

1.2. Load control, messaging and telecommunications;

1.3. Handling, storage and administration of unit load devices;

1.4. Any other supervision services before, during or after the flight and any other administrative service requested by the airport user.

2. Passenger and Baggage Handling:

2.1 Any kind of assistance to arriving, departing, transfer or transit passengers, including checking tickets and travel documents, registering baggage and carrying it to the sorting area;

2.2 Handling baggage in the sorting area, sorting it, preparing it for departure, loading it on to and unloading it from the devices designed to move it from the aircraft to the sorting area and vice versa;

2.3 Transporting baggage from the sorting area to the reclaim area.

3. Freight and Mail Handling:

3.1 Physical freight Handling of export, and import freight (including transfer), handling of related documents, customs procedures and implementation of any security procedure agreed between the parties or required by the circumstances;

3.2 Physical handling of incoming and outgoing mail, handling of related documents and implementation of any security procedure agreed between the parties or required by the circumstances;

4. Ramp Handling:

4.1 Marshalling the aircraft on the ground at arrival and departure;

4.2 Assistance to aircraft parking and provision of suitable devices;

4.3 The loading and unloading of the aircraft, including the provision and operation of suitable means, as well as the transport of crew and passengers between the aircraft and the terminal, and baggage transport between the aircraft and the terminal;

4.4 The provision and operation of appropriate units for engine starting;

4.5 The moving of the aircraft at arrival and departure, as well as the provision and operation of suitable devices;

4.6 The transport, loading on to and unloading from the aircraft of food and beverages.

5. Aircraft Services:

5.1 The external and internal cleaning of the aircraft, and the toilet and water services;

5.2 The rearrangement of the cabin with suitable cabin equipment, the storage of this equipment.

6. Fuel and Oil Handling:

The organization and execution of fuelling and defuelling operations, including the storage of fuel and the control of the quality and quantity of fuel deliveries;

7. Aircraft Line Maintenance:

7.1 Routine services performed before flight;

7.2 Non-routine services requested by the airport user;

7.3 The provision and administration of spare parts and suitable equipment;

7.4 The request for or reservation of a suitable parking and/or hangar space;

7.5 The replenishing of oil and other fluids.

8. Flight Operations and Crew Administration:

8.1 Preparation of the flight at the departure airport or at any other point;

8.2 In-flight assistance, including re-dispatching if needed;

8.3 Post-flight activities;

8.4 Crew administration.

9. Surface Transport:

9.1 The organization and movement of crew, passenger, baggage, freight and mail transport between different terminals within the same airport;

9.2 Any special transport requested by the airport user within the airside;

9.3 Under this part "airside" means the movement area of an airport, adjacent terrain and buildings or portions thereof, access to which is controlled.

10. Catering Services:

10.1 Storage of food and beverages and of the equipment needed for their preparation;

10.2 Cleaning of this equipment;

10.3 Preparation of bar and food supplies and delivery of equipment.

SECOND SCHEDULE

REGULATION (7)

FORMS TO BE FILLED

TGH/LAS FORM I

THE TANZANIA CIVIL AVIATION AUTHORITY

THE TANZANIA CIVIL AVIATION AUTHORITY ACT, 2003 AND THE LICENSING OF GROUND HANDLING SERVICES REGULATIONS, 2007

APPLICATION FOR A GROUND HANDLING LICENCE TO PERFORM GROUND HANDLING SERVICE BASED IN THE UNITED REPUBLIC OF TANZANIA

When completed, this form should be sent in duplicate to the Authority of Tanzania Civil Aviation Authority, P.O. Box 2819 Dar es Salaam, Tanzania. The form should be accompanied by an application fee of TShs./US Dollars ……Before completing the Form, the applicant is advised to read it carefully and to answer all the questions.

PART A: GENERAL INFORMATION

1. Name of applicant……

2. Business Address of Applicant…….

3. If the Applicant is a company, the following particulars should be given:

(a) Registered Office …….

(b) Company Registration No……

(c) Date of Incorporation……

(d) Operating or Business Name……

(e) Address for Correspondence……

(f) Telephone Number…….

(g) Fax Number……

(h) Email address ……

4. Nationality of the Applicant ……..

5. State the type of service applied for……
……..

6. List all other aviation-related services operated by the Applicant at the time of this application and give the relevant licence numbers .....
…….
……
……

7. Enumerate particulars of working arrangements that the applicant has with any other company operating a ground handling service (excluding financial particulars see part B, below) …….....
.....

PART B: FINANCIAL PARTICULARS

8. State particulars of any financial interest that any other person providing air transport facilities or controlling the business of any person providing such facilities may have in the business of the applicant .....
.....
……
……..

9. State particulars of any financial interest which the applicant has in any other undertaking providing or controlling the business of air transport
…….....
……
……

10. State the nature of the person making the application (whether an individual or a partnership of a corporate body, public or private, with or without limited liability)……
…….....

……
…….

If the applicant is body corporate (public or private) give the following information:

(a) Authorized share capital Tshs./USD …….
……
……
……

(b) Shares issued:

(i) For cash: ……..
……
……
…….

(ii) Other than for Cash and State nature of consideration.
……
…….....
.....

(c) Full Names, private addresses and citizenship of all the Directors, with details of Shares. Debentures or Loan Capital beneficiary by each…….
……
……
…….

(d) If applicant is a subsidiary of another company, give the name of the parent company with information as in paragraphs 2 to 4 above.

(e) Date Company Financial Year ends
……
……
……

(f) Period covered by the latest audited accounts submitted to the Authority
……
……
……

12. If the applicant is an individual or a partnership:

(a) State his or owner's name (s) in full, private address and citizenship…….
……
……...

(b) State their financial resources and value of assets
……
……..……
……..

PART C: STAFFING, ORGANISATION AND TECHNOLOGY TRANSFER

13. State the number of staff usually employed.

(a) Tanzanian Citizens…….

(b) Foreigners …….....…..

14. State whether and how the Government's policies on technology transfer are being or have been implemented ...
……

……
……..

PART D: TERMS AND CONDITIONS OF EMPLOYMENT

15. State whether the terms and conditions of employment of persons you employ conform to those in the United Republic
……
……

PART E: EXPERIENCE

16. Give particulars of any experience in ground handling services or any other relevant experience of the Directors and other Senior Employees of the Company ……..
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.....……
……...……
……...……
……

PART F: TO BE COMPLETED IN RESPECT OF ALL APPLICATIONS

17. State type and volume of traffic (passengers, cargo, mail etc) expected to be handled on each separate service
……
……
……
……

18. If the application is for a new ground handling licence, give the date when service is intended to commerce, and the period for which the ground handling licence is required.
……
……

19. If the ground handling licence is required in continuation of or substitution for an existing ground handling service, give.

(a) Ground handling licence Number.

……
……

(b) Period for which required.

……
……

(c) Expiry date.

……..
……..

20 Give concise indication of the existing or potential need or demand for the proposed service.

……
……
……
……

21. Give particulars of any capital expenditure incurred, financial commitment made or commercial agreement concluded by the applicant in respect of the proposed ground handling service.

……
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……
……

DECLARATION:

I, the undersigned, hereby apply for ground handling service licence as described in this application and I declare that to the best of my knowledge and belief, the statements given in this application and in, the attachment here to, are true in every respect.

I enclose herewith a crossed Cheque/Bankers Draft for Tsh./USD……. …….. in payment of the application fee.

Dated this: …….. day of ……200……...

Signatory's name in Block Letters...… …….. .. ..

Signature: ……

Position: ……

On behalf of ……..
……
……..

FOR OFFICIAL USE ONLY:

DATE RECEIVED ……..

DATE PUBLISHED……..

DATE FOR OBJECTIONS OR REPRESENTATIONS……..

APPLICATION RECEIVED AND CHECKED BY……

DATE…….

RECEIPT NUMBER ……

DECISION OF THE AUTHORITY OF ISSUING THE GROUND HANDLING LICENCE ...……
……
……
……

THIRD SCHEDULE

REGULATION (7)
Information to be Provided by Applicants

Part A

INFORMATION TO BE PROVIDED BY A FIRST-TIME APPLICANT FROM A FINANCIAL FITNESS POINT OF VIEW:

1. The most recent internal management accounts and, if available, audited accounts for the previous financial year.

2. A projected balance sheet, and income statements for the following first three years.

3. The basis for projected expenditure and income figures on such items as fuel, charges and rates, salaries, maintenance, depreciation, exchange rate fluctuations, airport charges, insurance, traffic, revenues, etc.

4. Details of the start up costs to be incurred in the period from submission of application to commencement of operations and an explanation of how the applicant is proposing to finance these costs.

5. Details of existing and projected sources of finance.

6. Details of shareholders, including nationality and type of shares to be held, and the Articles of Association. If part of a group of undertaking, information to be provided on the relationship between them.

7. Projected cash flow statements and liquidity plans for the first three years of operation.

8. Details of the financing of ground handling equipment purchase or lease including, in the case of leasing, the terms and conditions of lease agreement.

Part B

INFORMATION TO BE PROVIDED FOR ASSESSMENT OF THE CONTINUING FINANCIAL FITNESS OF EXISTING GROUND HANDLING LICENCE HOLDERS PLANNING A CHANGE IN THEIR STRUCTURES OR ACTIVITIES, WITH A SIGNIFICANT BEARING ON FINANCES

1. The most recent audited accounts for the previous financial year and balance sheet.

2. Precise details of all proposed changes e.g. change of type of service, proposed takeover or merger, modifications in share capital, changes in shareholders, etc.

3. Projected balance sheet and income statement for the current financial year, including all proposed changes in structure or activities with a significant bearing on finances.

4. Past and projected expenditure and income figure and such items as fuel, charges and rates, salaries, maintenance depreciation, exchange rate fluctuations, airport charges, insurance, traffic or revenue forecasts, etc.

5. Cash-flow statement and liquidity plans for the coming three years including all proposed changes in structure or activities with a significant bearing on finances.

6. Details of the financing of the ground equipment or leasing including, in the case of leasing, the terms and conditions of lease agreement.

Part C

INFORMATION TO BE PROVIDED FOR ASSESSMENT OF THE CONTINUING FINANCIAL FITNESS OF EXISTING GROUND HANDLING LICENCE HOLDERS

1. Audited accounts not later than six months after the end of the relevant period and, if necessary, the most recent balance sheet.

2. Projected Balance Sheet and Profit & Loss statements for the forthcoming year.

3. Past and projected expenditure and income, figures on such items as fuel, fares and rates, salaries, maintenance, depreciation, exchange rate fluctuations, airport charges, insurance, traffic or revenue forecast, etc.

4. Cash-flow statement and liquidity plans for the coming three years.

Dar es Salaam, **ANDREW J. CHENGE,**
…….., 2007 *Minister for Infrastructure Development*